

Data Research Analyst Job Description

- Supervise, plan, and coordinate, and conduct research and program evaluation activities for the company
- Work together with the evaluators on data collection and quantitative and qualitative analysis duties
- Coordinate, develop, and initiate, and respond to information and data requests received from within the organization to allow for evidence-based and data-informed policy
- Come up with policy and action suggestions based on research and analytics
- Carry out business analysis, data modelling, and logical and physical database design, and database optimization for the company
- Utilize standard reporting technologies to create, manage, and maintain reports
- Responsible for preserving and managing a centralized data dictionary for the company
- Ensure company data architectural guidelines, principles, and standards are followed in all project milestones and deliverables
- Responsible for creating appropriate documentation to support effective requirements definition, including charts, graphs, and logic model diagrams as needed
- Responsible for assessing research requirements and utilizing improved tactics for appropriate statistical programming and analysis.